

## California Indian Manpower Consortium, Inc.

### MESSAGE REGARDING COVID-19

Amid ongoing concerns about COVID-19 (coronavirus), California Indian Manpower Consortium, Inc. (CIMC) is closely monitoring the latest reports from the [Center for Disease Control](#) (CDC) and the [World Health Organization](#) (WHO). We recognize the impact and uncertainty COVID-19 is creating in the communities we serve, and our hearts go out to all who are affected.

We have taken a number of precautionary measures to ensure the health and safety of our clients and staff members. We want to assure you that CIMC is following the CDC and WHO guidelines to appropriately respond to the potential public health threat posed by the virus. We are communicating regularly with our staff members to keep them informed regarding best practices to keep our CIMC family safe. We've instructed them to:

- Avoid close contact with people who are sick.
- Avoid touching eyes, nose and mouth.
- Stay home when feeling unwell.
- Wash hands often and thoroughly.
- Regularly clean computer keyboards, desks and mobile phones with sanitary wipes.

At this time, we are maintaining our normal business hours. If you visit our offices, please know our staff members are available to serve you. We have made hand sanitizers readily available, and are actively promoting best practices recommended by the CDC. [\*If you are sick, please do not come into CIMC offices\*](#); call to reschedule your appointment. For your personal well-being and safety, we strongly encourage you to use email and telephone as your primary channels to interact with CIMC during this time of heightened health concerns. Our website and social media channels are the best places to find the most current information, including any changes or service interruptions.

We hope you and your family remain safe and healthy. As circumstances continue to develop, our top priority is acting in the best interests of our clients, staff members, and the communities we serve.

March 12, 2020